**RAVENSTHORPE PARISH COUNCIL**

Vice Chairman: Dr Richard Marsh

Clerk: C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 26 October 2022 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

Clerk: Carol Holifield

Dated: 21 October 2022

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
  2. Apologies
  3. Appointment of Chairman following resignation of David Herbert

1.4 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the Annual meeting of the Parish Council held on 20 July 2022.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comments*

**4 MATTERS ARISING**

4.1 Update in respect of filling Parish Councillor vacancies – Clerk

4.2 Update on cutting back on vegetation on Causeway – Chairman/Clerk

4.3 Update on Planning Decisions where non material amendments are made without reference to Parish Council - Chairman

1. **BUSINESS**

* 1. Approval of payment for continuation of annual Data Protection Fee provided by Information Commissioner at a cost of £35 - Clerk
  2. Consideration of report provided by Cllr Hayes in respect of potential use of Jubilee funds – Cllr Hayes
  3. Consideration of response to survey ‘Have your say on Ward boundaries for West Northants Council - Chairman
  4. Consideration and approval of wording for dedication plaque for replacement memorial bench – Cllr Worthington
  5. Problems with reported use of litter bins for disposal of general household waste causing overflowing bins – Clerk
  6. Update on Highways issues which had been initiated by previous Chairman including update on inclusion of Ravensthorpe in the WNC 20mph advisory speed limit scheme – Chairman
  7. Consideration of items to be included in budget for 2023/24 in advance of setting Precept at November meeting – Clerk
  8. Consideration and approval of replacement LED lantern for street light number 36 on Church Hill opposite St Denys Church at a cost of £270 – Clerk
  9. Consideration and approval of National Grid’s request for permission to cut back Horse Chestnut tree on Village Tree from power lines - Clerk
  10. **Planning Applications**

**WND/2022/0843 – Land adj 17 Teeton Road, Ravensthorpe**

Work to trees subject of tree preservation order DA293

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – October 2022 | n/a | 387.31 | Online |
| Clerk’s Office Expenses – October 2022 | n/a | 20.00 | Online |
| Information Commissioner – Data Protection Fee | Z3398394 | 35.00 | Direct Debit |
| SSE Swalec – Street Light Electricity (Sept 22) | Various | 195.55 | Direct Debit |
| Stephen Hartwell – Mowing Village | 202303 | 511.20 | Online |
| E-on – Street light maintenance (Jul to Sept 22) | 114141 | 90.27 | Online |
| E-on – Street Light repairs number 40 | 114583 | 35.64 | Online |
| Ruth Rolls – Purchase of flasks for Pocket Park | n/a | 33.95 | Online |

**Accounts paid in September (no meeting held due to Queen’s period of mourning)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£)**  **Includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – August and September | n/a | 774.62 | Online |
| Clerk’s Expenses – Aug/September | n/a | 40.00 | Online |
| HMRC – PAYE (July to Sept) | n/a | 290.40 | Online |
| WAVE – Allotment Water | 10976449 | 24.26 | Direct Debit |
| Stephen Hartwell – Mowing x 2 | 202272/202289 | 1078.80 | Online |
| Swalec -Street light electricity (July 22) | Various | 189.99 | Direct Debit |
| Swalec –Street light electricity (Aug 22) | Various | 189.99 | Direct Debit |

**7.2 Income Received (to 30 September 2022)**

Second instalment of Precept of £8,000.

**7.3 Balances at Bank**

Chairman to approve bank reconciliation for the period ended 30 September 2022.

**7.4 Presentation of Receipts and Payments Account for period ended 30 September 2022**

Previously circulated to Councillors for consideration.

**7.5 Option to Opt out of SAAA central external auditor appointment**

Consideration of option to opt out of the SAAA central external auditor appointment scheme – Clerk

**8 CORRESPONDENCE (for information only)**

* NCALC Update (September-October 2022) – circulated to Councillors

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Connor

9.3 Highways – Cllr Matts

9.4 Tree Report – Chairman

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Hayes

9.7 Speed Awareness Device - Chairman

9.8 Village Hall/Playing Field Liaison – Cllr Worthington

**10 ITEMS FOR NEXT MEETING’S AGENDA**

**(21 November 2022 at 7.30 pm)**