**RAVENSTHORPE PARISH COUNCIL**

 Chairman: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 21 June 2023 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

 Clerk: Carol Holifield

 Dated: 16 June 2023

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
	2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the annual meeting of the Parish Council held on 24 May 2023.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on repair to Pocket Park noticeboard and provision of strimmer – Cllr Worthington/Clerk

1. **BUSINESS**

* 1. Consideration of purchase of new water trough for Allotment gardens – Cllr Matts
	2. Consideration and approval of replacement LED lantern for street light number 41 in Little Lane, Ravensthorpe at a cost of £270 (excl VAT)
	3. Consideration of upgrade to obsolete street lights using the CIL monies received of £5.379.31. Schedule sent to Councillors prior to the meeting - Clerk
	4. Consideration of further action to be taken regarding HGV’s travelling through Ravensthorpe and Coton – Cllr Marsh
	5. Approval of payment of £462.38 in respect of annual insurance premium (last year of three year long term agreement) - Clerk
	6. Arrangements for Clerk’s annual staff appraisal – Cllr Matts/Connor
	7. Consideration of need to hold Annual Parish Meeting in 2024 following advice given by NCALC in latest Update - Clerk
	8. **Planning Applications**

**2023/5393/FULL – Booster Station, Teeton Road, Ravensthorpe**

Installation of generator kiosk, delivery bund and hardstanding.

* 1. **Planning Decisions**

**WND/2023/0164 – The Cottage, 2 Coton Road, Ravensthorpe**

Installation of Wooden Storage Shed

*Planning permission approved*

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – June 2023 | n/a | 413.71 | Online |
| Clerk’s Office Expenses – June 2023 | n/a | 20.00 | Online |
| Stephen Hartwell – Mowing (1 cut) | 42 | 562.32 | Online |
| BHIB – Annual insurance premium (3rd year of LTA) | n/a | 462.38 | Online |
| WAVE – Allotment water | 12097147 | 18.50 | Direct Debit |
| SSE Swalec – Street Light Electricity (May 23) | Various | 180.60 | Direct Debit |

**7.2 Income Received (to 31 May 2023)**

None

**7.3 Balances at Bank**

Chairman to approve bank reconciliation for the year ended 31 May 2023

**8 CORRESPONDENCE (for information only unless an agenda item)**

* Email from NCALC re Briefing Session on Local Area Partnerships to take place on 26 June 2023
* NCALC Update – May/June 23 Edition – circulated to Councillors (see 5.7 above)

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device – Cllr Marsh

9.8 Village Hall/Playing Field Liaison – Cllr Worthington

**10 ITEMS FOR NEXT MEETING’S AGENDA – 19 July 2023 at 7.30 pm**