**RAVENSTHORPE PARISH COUNCIL**

 Chairman: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 18 October 2023 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

 Clerk: Carol Holifield

 Dated: 13 October 2023

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
	2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 20 September 2023

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on attendance at NCALC Annual Conference – Chairman

4.2 Update on location of new 20 mph advisory signs – Cllr Matts

1. **BUSINESS**

* 1. Consideration of any action to be taken following presentation by The Woodland Trust in respect of ongoing maintenance of Top Ardles Wood - Chairman
	2. WNC Community Governance Review – consideration to be given to number of Councillors on the Parish Council and ratio between Ravensthorpe and Coton - Chairman.
	3. Consideration of correspondence from parishioner in respect of planting up public footpath between Church Gardens and Teeton Road – Cllr Matts
	4. Consideration of correspondence from parishioner re problems with off road parking on Teeton Road – Chairman/Cllr Matts
	5. Meeting dates for Parish Council meetings 2024 – Clerk
	6. Consideration of any large items of expenditure to be included in budget for Precept for 2024/25 - Clerk
	7. **Planning Applications**

**2023/6885/FULL – Land adjacent to Silver Birches, West Haddon Road, Ravensthorpe**

Proposed new dwelling on land adjacent to Silver Birches

**2023/6824/FULL – Holly Cottage, 24 High Street, Ravensthorpe**

Two storey extension to west end of property (replacing existing single storey outbuilding. Two storey extension to North (rear) of property (replacing existing single storey utility room)

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – October 2023 | n/a | 413.71 | Online |
| Clerk’s Office Expenses – October 2023 | n/a | 20.00 | Online |
| Stephen Hartwell – Mowing (1 cut) | 111 | 563.32\* | Online |
| E-on - Street Light Maintenance (July to Sept) | 120276 | 210.00\* | Online |
| HMRC – PAYE (July to Sept 23) | n/a | 310.20 | Direct Debit |
| SSE Swalec – Street Light Electricity (Sept 23) | Various | 185.65\* | Direct Debit |

**7.2 Income Received (to 30 September 2023)**

2nd half of precept of £8,000 and refund from E-on of £16.

**7.3 Balances at Bank**

Chairman to approve bank reconciliation for the period ended 30 September

2023

**7.4 Business Savings Account**

Signatures and additional identification required in order to open Virgin Money business savings account – Clerk

**7.5 Internal Finance Checks**

Confirmation that internal finance checks had been carried out – Cllr Connor

**7.6 Half Year Budget Report**

Presentation of budget report for period April to September 2023 - Clerk

**8 CORRESPONDENCE (for information only unless an agenda item)**

* Email from parishioner regarding footpath from Church Gardens to Teeton Road and parking problems on Teeton Road (see agenda items above)
* Email giving update on Buckby Library & Hub (circulated to Councillors)

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device – Cllr Marsh

9.8 Village Hall/Playing Field Liaison – Cllr Worthington

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on**

**22 November 2023 at 7.30 pm**