

# RAVENSTHORPE VILLAGE DESIGN STATEMENT REVIEW GROUP

MEETING 10 SEP 2014

## MINUTES

Present: Richard Marsh, Mary Worthington, Nick Ellison.

### **1. Apologies**

Ruth Rolls and Sam Gibson

### **2. Minutes of last meeting**

Accepted

### **3. Matters Arising**

#### *3.1 Questionnaire*

120 responses were received to the VDS questionnaire. More than half the households responded and the vast majority of responses (96%) showed general support. RM has circulated analysis of comments. This may be useful to steer more detailed consultation

#### *3.2 Local Stats*

The data we have so far is at ward level. We need it at village level.

### **4. Group Composition**

#### *4.1 Resignations*

Ruth Rolls and Sam Gibson have decided to leave the steering group due to family commitments.

#### *4.2 Volunteers*

About a dozen people volunteered to help via/after the questionnaire . Important to engage with this group asap, particularly those with time and specialist skills.

**RM** to contact all on the list to check they are still interested and get an idea of each person's level of availability and any specialist skills. Link to PDF copy of current VDS to be provided and results of this initial contact to be circulated.

**NE** to contact Gill Poulson to see if she would be willing to assist in any way, as she has good knowledge of planning process.

A meeting to be arranged in the village hall, to give an update, meet face to face with volunteers and set out the project.

**RM** to see what hall dates are available W/C 20 Oct and confirm. Pre-meeting the week before, prior to PC meeting (7.30 Wed 22 Oct).

## **5. Next Steps**

One thing that was clear from doorstep questionnaire discussions and comments is that the general level of understanding in the village of what the VDS is for and how it works is fairly low.

*NE to do a short article for the next newsletter - and a more detailed one for the notice board and website - to try to help raise awareness and understanding.*

NE circulated draft "to do " list (attached) for discussion:

### *5.1 Resources*

- PC Funding is very limited - need to identify the cost of submitting to DDC for approval as there will probably be a charge. **RM to contact DDC to get more info on this**
- Publication costs should be covered by PC
- Hall could be made available for meetings

### *5.2 Factual info update*

This can start with existing group and co-opt help from volunteers where possible/necessary.

- *Local Stats - MW to try to obtain up to date info at village level RM also to enquire with DDC whether they have) local population data (e.g. census based that can be used.*
- *Landscape Character description - NE to draft update using current planning terminology*
- *Development since last VDS - MW to report on what has been built, also any areas of current VDS that from experience of local planning applications could be made clearer.*
- *National /Regional Guidelines - do later, at draft checking stage*
- *Built Environment/local character/styles RM to take a range of photos of known examples*

### *5.3 Info to be obtained from Updated Local Consultation*

Need a plan of how this will be approached. Have any of the volunteers got useful experience /skills in this area? - item for open meeting in late October.

- *Important Open spaces and valued views - once identified, important to ensure they are mapped clearly and photographed. RM to start gathering photos. "Long list" to be developed as a starting point for consultation*
- *Settlement patterns - local priorities/views needed*
- *Amenities, business & services - local priorities/views needed*
- *Design. Character, Scale - what is "in keeping" ?*

**All** to consider format and scope of the open meeting and what preparation is required.