

RAVENSTHORPE PARISH COUNCIL

**MINUTES OF MEETING HELD ON
Wednesday, 17 April 2019 at 7.00 pm**

1 OPENING PROCEDURES

- 1.1 Present: R Marsh (Chairman), M Bishop, J Matts, J Jones, P Hawkins and C Holifield (Clerk)
- 1.2 Apologies: E Connor, M Worthington, J Hewison and D Herbert
- 1.3 Declarations of Interest: None

2 MINUTES

- 2.1 The Minutes of the ordinary meeting of the Parish Council held on 20 March 2019 were approved and signed by the Chairman.

3 PUBLIC TIME

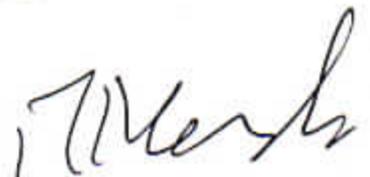
There were no members of public present.

4. MATTERS ARISING

- 4.1 The Clerk stated that she had spoken to Angela Tarry at Anglian Water about the locked gate on the reservoir car park. Ms Tarry stated it was standard company policy to lock gates when a member of personnel was not on site and that this policy would not change. However, she stated she would look into adding some signage on the Hollowell Road picnic car park to encourage people visiting the reservoir in the close season (winter months) to park in the Fisherman's car park off the Teeton Road which was open all year rather than to park on the lane outside the locked gates.

5 BUSINESS

- 5.1 The Chairman stated that complaints had been received in respect of the inconsiderate parking outside the Village Hall which resulted in insufficient room being left for pedestrians to use the footpath on the narrow section after the garage. It was agreed that the Chairman would speak to the Chairman of the Village Hall Committee to see whether users of the hall could be reminded to park on the road or to use the car park rather than block pavements.
- 5.2 After discussion, it was unanimously resolved that the Council should look into changing electricity supplier for the street lighting and enter into a longer fixed price agreement in order to save money. It was agreed that the Clerk would investigate the prices being quoted to ensure that they were accurate and check the contracts to ensure that the price would remain the same for the entirety of the contract length chosen.
- 5.3 It was unanimously resolved to continue with the annual membership of Campaign for Rural England at a cost of £36.



6 PLANNING

6.1 Planning applications

DA/2019/0244 – Lime Tree House, 19 Gulsborough Road, Ravensthorpe

Front porch and new driveway and dormer extension

Whilst the Council does not have an objection the overall plan, it objects to the flat roof dormer extension which would spoil the streetscape. The Council would, however, accept a pitched roof version of the dormer.

6.2 Planning Decisions

None

7 FINANCE

7.1 Payments

The following invoices/items were approved by the Council for payment.

Payee	Amount £	Cheque Number
Mrs C Holifield – Administration Expenses	18.83	Online
Cartridge Save – printer cartridge reimburse Clerk	9.48	Online
E-on Street light Electricity	958.21	001285
Ravensthorpe Village Hall – room hire	43.20	001286
Stephen Hartwell – village mowing	410.00	Online
CPRE – Annual Membership	36.00	001287

7.2 Income Received

Bank interest totalling £6.64

7.3 Balances at Bank

The Chairman signed the bank reconciliation statement for the year ended 31 March 2019 Balance at bank was £23,607.63.

7.4 Exemption from External Audit 2018-19

The Clerk stated that as both the income and expenditure of the Parish Council had been below the £25,000 threshold, there was no requirement for an external audit to be carried out. It was unanimously resolved that the certificate of exemption should be signed by the Chairman and the Clerk and forwarded to the auditors.

8 CORRESPONDENCE (for information only)

- 8.1 NCALC Update March/April 2019 edition – circulated by email
8.2 Email from Danny Moody, NCALC re new pilot community transport project. Agreed this should be discussed as agenda item in May.

9 COUNCILLORS' REPORTS AND RISK ASSESSMENTS

- 9.1 Pocket Park – No report available.
9.2 Allotments – Cllr Bishop stated that all was in order in the allotments.
9.3 Highways – Cllr Matts stated that he had nothing new to report.
9.4 Trees – No report available.
9.5 Street Lights – The Clerk stated she had received a report that street light number 18 in the High Street was not working and had reported this to E-on awaiting information as to whether a new lantern would be required.
9.6 Village Hall/Playing Field – No report available.

10 ITEMS FOR NEXT MEETING'S AGENDA (22 May 2019 at 8.00 pm)

- Election of Officers/roles of Councillors
- Street light electricity contract
- Community Bus Project
- Completion of Annual audit

Meeting closed at 7.50 pm.

