

**RAVENSTHORPE PARISH COUNCIL**

**MINUTES OF THE ORDINARY MEETING HELD ON  
Wednesday, 15 September 2021 at 8.00 pm  
At Ravensthorpe Village Hall, High Street, Ravensthorpe, Northants**

**1 OPENING PROCEDURES**

1.1 **Present:** Cllr D Herbert (Chairman), Cllr J Matts, Cllr E Connor, Cllr J Jones, Cllr M Worthington, Cllr D Hayes, Mrs C Holifield (Clerk) and District Councillor Bignell

1.2 **Apologies:** Cllr R Marsh

1.3 **Declarations of Interest**

Personal: None

Personal and Prejudicial: None

**2 MINUTES**

2.1 The Minutes of the ordinary meeting of the Parish Council on 21 July 2021 were approved by the meeting and the Chairman signed the minutes accordingly.

**3 PUBLIC TIME**

There were no members of public present

**4 MATTERS ARISING**


4.1 **Update on New Litter Bin for Village Green**

Cllr Matts stated that the replacement litter bin had been received and was now the correct colour (ie dark green). He stated he would install it shortly in the previously agreed location and would also be securing the new bench. Clerk stated that she had arranged for payment to Broxap as agreed at the last meeting.

**5 BUSINESS**

5.1 **Consideration of Request from Parisioner to reinstate Street Light number 20 in Scott Close**

The Council discussed the request from a resident to re-instate street light number 20 in Scott Close which had been out of action for at least 10 years. It was resolved that there was sufficient light from adjacent lights in Scott Close and the High Street and that the cost of re-instating the light would be significant as it was an old type lantern and would probably need a complete replacement at a cost of approximately £1,500.

  
20/10/2021

**5.2 Consideration of problem with dog walkers using the open litter bin in the bus shelter to dispose of dog poo bags**

Cllr Worthington stated that the problem with dog poo bags being put into the open bin continued (despite notices which had been placed in the shelter to request that other bins should be used for this purpose). After discussion, it was resolved to remove the bin from the bus shelter altogether as there were other bins in close proximity to the shelter opposite on the High Street and on the village green which could be used for the disposal of dog poo bags. Cllr Matts agreed to remove the bin.

Cllr Worthington stated that whilst at the bus shelter she noticed that the drainpipe was loose and that vegetation was growing over the roof from a neighbouring property. The Chairman agreed to deal with both problems.

**5.3 Completion by Councillors of Register of Interest form for WNC**

The Clerk stated that she had been requested to ask Councillors to complete a new form as all previously completed forms had been 'lost' by WNC. District Councillor Bignell stated that the form that had been sent may not be appropriate for Parish Councillors and he would look into this and get back to the Clerk.

**5.4 Approval of payment to Information Commissioner for annual Data Protection Fee of £35**

The Clerk stated that the annual fee was due to be taken shortly by Direct Debit. The Council resolved to continue to make use of the service provided and approved the payment.

**6 PLANNING**

**6.1 Planning Applications**

None

**6.2 Planning Decisions**

**WND/2021/0080 – Land off Long Lane, Ravensthorpe**

Construction of building to be used for storage of animal feed, equipment and animal shelter

*Planning permission granted*

District Councillor Bignell stated that a new procedure for dealing with Parish Council objections to planning applications had been implemented with the amalgamation of the three Councils (Daventry, South Northants and Northampton) into West Northants Council. Unfortunately, it appeared that Parish Councils in the Daventry District who were most affected by the new procedure had not been made aware of this and, therefore, applications to which



28/10/2021



they had objected had not automatically been dealt with by Planning Committee (as they had in the past) but instead decisions made by the individual Planning Officer which is what had happened in this application.

It was agreed that the Clerk would contact Danny Moody at NCALC to see what, if any, retrospective action the Council could take in respect of the decision made for this application.

It was noted that, in future, the Council should contact one of the District Councillors when Councillors have objections to a particular planning application so that consideration could be given to calling it in to the Planning Committee for a decision.

## 7 FINANCE

### 7.1 Payments

The following invoices/items were approved by the Council for payment by the method stated:

Payee	Invoice Number	Amount (£) including VAT where applicable	Payment type
Mrs C Holifield – August and September Salary	n/a	650.11	Online
Mrs C James – Administration Expenses	n/a	38.85	Online
HMRC – PAYE (July to September)	n/a	241.20	Online
Swalec – Street Light Electricity (July)	Various	254.66	Direct Debit
Swalec – Street Light Electricity (August)	Various	237.80	Direct Debit
E-on – Street Light Repair (Bettycroft Close)	107160	28.16	Online
Stephen Hartwell – Mowing village	50/57	1038.00	Online
Ravensthorpe Village Hall – room hire	2130	72.00	Online
Information Commissioner – Data Protection	n/a	35.00	Direct Debit
Ruth Rolls – Pocket Park expenses	n/a	28.98	Online
WAVE – Allotment water	n/a	27.45	Direct Debit

### 7.2 Income Received

None

### 7.3 Balance at Bank

The Chairman signed the bank reconciliation statement for the period ended 31 August 2021. Balance at bank was £23,877.50.



20/10/2021

## 8 CORRESPONDENCE

- Email request from parishioner to consider re-instating street light number 20 in Scott Close (see minute 5.1)

## 9 COUNCILLORS' REPORTS AND RISK ASSESSMENTS

- 9.1 **Pocket Park** – Report from Ruth Rolls circulated prior to meeting. All in order.
- 9.2 **Allotments** – Cllr Connor stated that all was in order at the allotments. Contact had been made with tenant of allotment with stinging nettles growing close to garden in Bettycroft Close and these would be dealt with.
- 9.3 **Highways** – Cllr Matts stated that Trevor Foss had cut the verge in front of Cuffy's old allotment on the Gullsborough Road. Clerk to thank him on behalf of the Council. The Chairman stated that he had reported the slabs holding the bank in Coton to Fix my Street as these were showing some signs of movement and Highways had raised a work order to look into this problem. The Clerk stated that she had been chasing Anglian Water in respect of cutting back the vegetation on the Coton Road but had yet to receive a response.
- 9.4 **Tree Report** – In the absence of Cllr Marsh there was nothing to report.
- 9.5 **Street Lights** – The Clerk stated that she had reported a faulty street light in Scott Close (number 22) which had been dealt with.
- 9.6 **Village Hall/Village Playing Field Liaison** – Cllr Worthington stated the Village Hall was open and events were now being held following Covid regulations. With regard to the Playing Field, the resurfacing work under the swings was due to take place on 16 September. The bonfire/fireworks was planned for November providing Covid regulations allowed.
- 9.7 **Speed Awareness Device** – The Chairman stated that he had retrieved the data from the device since it had been located close to the Causeway and most traffic was recorded as travelling at about 35mph with only the odd exception. It was agreed that the Clerk would contact the local Highways representative to request that consideration be given to putting up warning signs that pedestrians/horse riders would be crossing the Causeways but that there was no footpath/verge.

## 10 ITEMS FOR NEXT MEETING'S AGENDA TO BE HELD ON 20 October 2021 at 8.00 pm

- Half year Receipts and Payments report

Meeting closed at 9.00pm

 20/10/2021