**RAVENSTHORPE PARISH COUNCIL**

Chair: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 16 April 2025 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

Clerk: Carol Holifield

Dated: 12 April 2025

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
  2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 19 March 2025.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on Annual Litter Pick – Cllr Marsh

4.2 Update on Annual Parish Meeting event - Chair

1. **BUSINESS**

* 1. Consideration and approval of purchase of ‘No Parking on Pavement’ signs from Highways approved supplier – Chair
  2. Consideration of date for carrying out proposed Traffic Survey - Chair
  3. Clearing of vegetation from public footpath leading from Coton to Guiilsborough – Clerk
  4. Provision of new gateposts for the Pocket Park – Clerk/Cllr Matts
  5. Consideration of request for mowing contractor to collect grass cuttings from churchyard to improve insect habitat – Clerk
  6. Approval of payment of £100 to Mrs Moss for cleaning of bus shelter – Clerk
  7. Approval of payment of £110 to Mr Pate for gardening the bank on the Village Green – Clerk
  8. Consideration and approval of payment of £36 for continued membership of CPRE (Campaign for Protection of Rural England) – Clerk
  9. Consideration and approval of payment of £774.09 for continued membership of Northants CALC including internal audit fee and Data Protection Officer fee – Clerk
  10. **Planning Applications**

None

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – April 2025 | n/a | tbc | Online |
| Clerk’s Expenses – April 2025 | n/a | 59.06\* | Online |
| Stephen Hartwell – Mowing village | 301 | 561.60\* | Online |
| Mrs A Moss – Cleaning Bus Shelter | n/a | 100.00 | Online |
| Mr A Pate – Gardening the Bank | n/a | 110.00 | Online |
| E-on – Street Light Maintenance | 6018802803 | 153.60\* | Online |
| NCALC – Annual membership/audit fee/DPO fee | 4486 | 774.09\* | Online |
| YU Energy – Street Light Electricity (Mar 25) | 02500548 | 9.43\* | Direct Debit |
| YU Energy – Street Light Electricity (Mar 25) | 02500547 | 17.63\* | Direct Debit |
| YU Energy – Street Light Electricity (Mar 25) | 02500549 | 146.34\* | Direct Debit |
| YU Energy – Street Light Electricity (Mar 25) | 02500546 | 8.46\* | Direct Debit |

**7.2 Income Received (to 31 March 2025)**

Bank interest of £48.52 and allotment rent of £35.

**7.3 Balances at Bank**

Chair to approve bank reconciliation for the period ended 31 March 2025

**7.4 Internal and External Audits for 2024-25**

Confirmation of requirement for Audits for 2024-25 – Clerk

**8**  **CORRESPONDENCE (for information only unless an agenda item)**

* Email from Kier regarding overhanging vegetation at junction of Chequers Lane/High Street – forwarded to householder

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Devices – Cllr Marsh

9.8 Village Hall and Playing Field Liaison – Cllr Worthington

9.9 Police Liaison Report – Cllr Bushell

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on**

**21 May 2025 at 7.30 pm (please note this is the Annual Meeting)**