**RAVENSTHORPE PARISH COUNCIL**

Chair: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 16 July 2025 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

Clerk: Carol Holifield

Dated: 11 July 2025

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
  2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 18 June 2025.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on Traffic Survey - Chair

1. **BUSINESS**

* 1. To appoint a Climate & Nature Champion to represent the council in matters relating to climate, nature and the environment (NCALC update circulated to Councillors) – Chair
  2. To consider quotation from Maurice Fitch to carry out tree inspection report on specific trees – Cllr Marsh
  3. To provide a report following annual staff appraisal and approve any action to be taken – Cllr Matts/Cllr Connor
  4. **Planning Applications**

None

* 1. **Planning Decisions**

**2025/2020/LBC and 2025/1904/FULL – Coton Lodge, West Haddon Road, Guilsborough, NN6 8QE**

Proposal to allow existing barn which benefits from wedding and function venue to be used for hosting educational courses and for holding business meetings

*Planning permission approved by WN*

**7**  **FINANCE**

**7.1 Accounts to be paid:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – July 2025 | n/a | 456.57 | Online |
| Clerk’s Expenses – July 2025 | n/a | 20.00 | Online |
| Stephen Hartwell – Mowing village | 350 | 562.32\* | Online |
| E-on – Street Light Maintenance | 6018806500 | 153.60\* | Online |
| HMRC – PAYE/NIC |  | tbc | Direct Debit |
| YU Energy – Street Light Electricity (June 25) | 02802564 | 8.56\* | Direct Debit |
| YU Energy – Street Light Electricity (June 25) | 02802562 | 8.17\* | Direct Debit |
| YU Energy – Street Light Electricity (June 25) | 02802565 | 111.04\* | Direct Debit |
| YU Energy – Street Light Electricity (June 25) | 02802563 | 14.79\* | Direct Debit |

**7.2 Income Received (to 30 June 2025)**

Nil

**7.3 Balances at Bank**

Chair to approve bank reconciliation for the period ended 30 June 2025

**7.4 Submission of VAT 126 Refund Claim**

Confirmation of submission of VAT 126 Refund Claim form - Clerk

**8**  **CORRESPONDENCE (for information only unless an agenda item)**

* Email from WNC – Draft Statement of Community Involvement for WNC’s Planning Service (circulated to Councillors)
* NCALC Update – Climate and Nature Champion (see agenda item above)
* Email regarding NCALC Annual Conference to be held on 4 October (circulated to Councillors)

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Connor

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Rights of Way report – Cllr Durrant

9.7 Speed Awareness Devices – Cllr Marsh

9.8 Village Hall and Playing Field Liaison – Cllr Worthington

9.9 Police Liaison Report – Cllr Bushell

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on**

**17 September 2025 at 7.30 pm**