**RAVENSTHORPE PARISH COUNCIL**

 Chair: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 22 October 2025 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

 Clerk: Carol Holifield

 Dated: 17 October 2025

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
	2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 17 September 2025

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update from Anglian Water (if available) in respect of concerns raised about graffiti and hedge cutting at Ravensthorpe Reservoir - Clerk

1. **BUSINESS**

* 1. To consider and approve quotation for works to trees in Pocket Park – Cllr Marsh
	2. To consider and approve purchase of SIM only contract for mobile phone for dedicated Parish Council use - Clerk
	3. To consider any large item expenditure to be included in budget calculation for 2026/27 - Clerk
	4. To consider whether to make application to WNC Highways for yellow lines to be painted on the High Street to alleviate parking problems (following email correspondence received from parishioner circulated to Councillors) - Chair
	5. **Planning Applications**

**2025/3713/LBC and 2025/3708/FULL – Bay Tree House, 2 Church Hill, Ravensthorpe, NN6 8EP**

Erection of one storey and two storey extension, internal alterations to main dwelling and refurbishment of outbuildings and associated landscaping

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be approved for payment**

Payments to be approved for payment:

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – October salary | n/a | 513.85 | Online |
| Clerk’s Expenses – October | n/a | 26.00 | Online |
| Steven Hartwell – Mowing Village | 386 | 562.32\*  | Online |
| E-on – Street Light Repair (High Street) | 6018811011 | 42.00\* | Online |
| E-on – Street Light Maintenance | 6018810191 | 153.80\* | Online |
| HMRC – PAYE/NIC (Jul to Sept) | n/a | 489.90 | Direct Debit |
| YU Energy – Street Light Electricity (Sept 25) | 03149077 | 135.34\* | Direct Debit |
| YU Energy – Street Light Electricity (Sept 25) | 03029170 | 6.21\* | Direct Debit |
| YU Energy – Street Light Electricity (Sept 25) | 03029236 | 12.14\* | Direct Debit |
| YU Energy – Street Light Electricity (Sept 25) | 03050067 | 6.73\* | Direct Debit |

**7.2 Income Received (to 30 September 2025)**

Bank interest of £10.28 and Precept of £8,500

**7.3 Balances at Bank**

Chair to approve bank reconciliation for the period ended 30 September 2025

**7.4 Receipts and Payments account to 30 September 2025**

Clerk to present the receipts and payments account for period ended 30 September 2025 to compare with budget (previously circulated to Councillors)

**8**  **CORRESPONDENCE (for information only unless an agenda item)**

* Letter received by Cllr Marsh from parishioner in respect of village trees
* Email received from NCALC re online Planning Briefing with WNC on 5 November 2025 (circulated to Councillors – places booked for Cllrs Hayes, Worthington and Durrant)

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Connor

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Rights of Way report – Cllr Durrant

9.7 Speed Awareness Devices – Cllr Marsh

9.8 Village Hall and Playing Field Liaison – Cllr Worthington

9.9 Police Liaison Report – Cllr Bushell

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on 18 November**

 **2025 at 7.30 pm**