

## **RAVENSTHORPE PARISH COUNCIL**

### **MINUTES OF THE ORDINARY MEETING HELD ON**

**Wednesday, 3 December 2025 at 7.30 pm**

**At Ravensthorpe Village Hall, High Street, Ravensthorpe, NN6 8EH**

#### **1 OPENING PROCEDURES**

1.1 **Present:** Cllr D Hayes (Chair), Cllr M Worthington, Cllr J Jones, Cllr M Bushell, Cllr C Durrant, Cllr R Marsh and one member of the public

#### 1.2 **Apologies:**

Apologies were received and accepted from Cllr Connor, Cllr Matts and Mrs Holifield (Parish Clerk). Cllr Bushell took the meeting notes.

#### 1.3 **Declarations of Interest**

None

#### **2 MINUTES**

2.1 The Minutes of the Parish Council ordinary meeting held on 22 October 2025 were approved by the meeting and the Chair signed the minutes accordingly.

#### **3 PUBLIC TIME**

The member of the public (from the Playing Field Committee) addressed the meeting in respect of correspondence item regarding problems with parking for residents by visitors attending the Bonfire Night. It was hoped that more revenue could be obtained from other sources (such as the Lottery Ticket sales) so that the Committee had less reliance on funds from large turnouts on Bonfire Night which caused issues.

#### **4 MATTERS ARISING**

##### 4.1 **Update from Anglian Water in respect of concerns raised about graffiti on the pumping station and hedge cutting at Ravensthorpe Reservoir**

Angela Tarry of Anglian Water had provided an email response in respect of the problems raised by the Council. It was noted that the graffiti on the Pumping Station had yet to be dealt with. Clerk to follow up.

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**4.2 Update following attendance at WNC Parish Meeting**

The Chair stated that she had attended the meeting and it was resolved that the Village Design Statement be reviewed and re-adopted.

**4.3 Update following Online Planning Briefing attended by Councillors**

It was noted that the Village Design Statement would be reviewed and updated.

**4.4 Update on alternative SIM only mobile phone deals**

It was noted that SIM only deals for £6 per month were available. To be actioned with effect from 1 April 2026.

**5. BUSINESS**

**5.1 To consider and approve Budget for 2026-27**

In the absence of the Clerk, it was resolved to defer a decision on the budget until the January meeting. It was resolved, however, that works to all the trees on the Village Green, as recommended in the Tree Safety Survey, would be included in the budget.

**5.2 To consider and approve Precept request for 2026-27**

To be taken forward to the January meeting. Clerk to advise WNC that the Precept request form would be forwarded on 15 January 2026.

**5.3 To consider whether to take part in the WNC Community Resilience Project (email from NCALC circulated to Councillors)**

It was resolved that the Council should take part in the Project and that the existing Emergency Response Plan should be updated during the 2026-27 financial year. Clerk to advise NCALC.

**5.4 To consider and approve Parish Council meeting dates for 2026**

It was resolved that the Parish Council meeting dates for 2026 would be as follows:

14 January, 18 February, 18 March, 15 April, 20 May, 17 June, 15 July, 16 September, 21 October and 25 November.

All meetings to take place on a Wednesday with a start time of 7.30 pm

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**5.5 To consider and approve the date for the Annual Parish Meeting in 2026**

It was resolved that the Annual Parish Meeting would take the same format as previous years and be held on Saturday, 25 April 2026 at 10.00 am in the Village Hall.

**5.6 To consider requests received to try and get a cutting from the shoots of the fallen Beech Tree to try to replace it**

It was resolved that this matter be subject of discussion at the Annual Parish Meeting in 2026.

**5.7 To consider purchase of additional 'No Parking' signs for Coton**

Following email correspondence from a parishioner about problems with parking on the verge in Coton, the matter was considered by the Council but Cllr Jones (Cllr for Coton) was not sure that a sign would be effective.

**6.1 Planning Applications**

None

**6.2 Planning Decisions**

None

**7 FINANCE**

**7.1 Payments**

The following invoices/items were approved by the Council for payment by the method stated.

Payee	Invoice number	Amount (£) includes VAT where applicable	Payment type
Clerk's Salary – November and December	n/a	1027.70	Online
Clerk's Expenses – November and December	n/a	52.00	Online
WNC – Election Expenses	424003099018	80.50	Online
YU Energy – Street Light Electricity (Oct 25)	03180096	184.88*	Direct Debit
YU Energy – Street Light Electricity (Nov 25)	03259680	204.71*	Direct Debit

**7.2 Income Received to 31 October 2025**

Nil

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### 7.3 Balance at Bank

The Chair signed the bank reconciliation statement for the period ended 31 October 2025. Balance at bank was £19,701.72 of which £2,803.37 related to the balance of the Easement fund.

## 8 CORRESPONDENCE

- Email from NCALC re WNC Community Resilience Project (see agenda item)
- Email from parishioner about parking problems associated with the Playing Field Bonfire Night (see Public Time)
- Email from parishioner about problems with parking on verge in Coton NCALC Update November/December edition (circulated to Councillors)

## 9 COUNCILLORS' REPORTS AND RISK ASSESSMENTS

- 9.1 **Crabtree Pocket Park** – Email/letter to be sent to householders next to Pocket Park in respect of their dogs entering the Park and fouling.
- 9.2 **Allotments** – In the absence of Cllr Connor no report available.
- 9.3 **Highways** – In the absence of Cllr Matts no report available.
- 9.4 **Trees** – Cllr Marsh stated he had nothing new to report. It was agreed that the landowner to be written to regarding the trees overhanging the road in the dip by the stream on the East Haddon Road
- 9.5 **Street Lights** – In the absence of the Clerk no report available.
- 9.6 **Rights of Way** – Cllr Durrant stated that he had nothing to report.
- 9.7 **Speed Awareness Devices** – Cllr Marsh stated that he had extracted data from the devices (circulated to Councillors). The data showed that 30% of vehicles were travelling over the speed limit.
- 9.8 **Village Hall Liaison** – Cllr Worthington reported that the Village Hall had had a successful year with a variety of events. Apart from Karate, however, it was proving difficult to attract younger residents to use the Hall. More volunteers would be helpful. Financial position good.  
**Playing Field Liaison** – Cllr Worthington reported that the Committee were grateful to all volunteers and sponsors who made the Bonfire Night such a success. The profits will be used to maintain the playing field and play area. A new gate and fencing have been erected at the Field entrance to ensure the facilities remain safe for everyone. Committee are always looking for new members and volunteers. AGM to be held on 11 December.
- 9.9 **Police Liaison Representative** – Cllr Bushell stated that she and the local PCSO would be carrying out of speed checks on the Guilsborough Road during the afternoon of 5 December.

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**ITEMS FOR NEXT MEETING'S AGENDA TO BE HELD ON  
Wednesday, 14 January 2025 at 7.30 pm**

- Budget for 2026/27
- Precept for 2026/27
- Clerk's Staff Appraisal – procedure for 2026

Meeting closed at 8.30 pm

  
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