

RAVENSTHORPE PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON

Wednesday, 15 July 2026 at 7.30 pm

At Ravensthorpe Village Hall, High Street, Ravensthorpe, NN6 8EH

1 OPENING PROCEDURES

- 1.1 **Present:** Cllr D Hayes (Chair), Cllr M Worthington, Cllr R Marsh, Cllr M Bushell, Cllr J Matts, Cllr E Connor, Cllr J Jones and Mrs C Holifield (Parsh Clerk).

1.2 **Apologies:**

Apologies were received and accepted from Cllr Durrant and Unitary Cllr Morton

1.3 **Declarations of Interest**

None

2 MINUTES

- 2.1 The Minutes of the Parish Council ordinary meeting held on 17 June 2026 were approved by the meeting and the Chair signed the minutes accordingly.

3 PUBLIC TIME

There were no members of the public present.

4 MATTERS ARISING

4.1 **Update on arrangements for Clerk's Annual Staff Appraisal**

The Chair stated that she and Cllr Bushell would be meeting with the Clerk during the first week of September to carry out the staff appraisal and report back to the Council at the September meeting.

4.2 **Update on repair to safety bollard at bus shelter in High Street**

It was stated that despite submitting a number of reports to Fix My Street since March the promised action to repair the safety bollard had not materialised. Clerk to liaise with Highways representative to see if he can expediate the repair work required.



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5. BUSINESS

5.1 To approve the purchase of an additional six street signs displaying the Advisory 20 mph speed limit

It was resolved to purchase an additional six speed signs at a total cost of £86.84 (exc VAT). Clerk to order from Kier Nordis.

6.1 Planning Applications

None

6.2 Planning Decisions

None

7 FINANCE

7.1 Payments

The following invoices/items were approved by the Council for payment by the method stated.

Payee	Invoice number	Total Amount (£)	VAT Amount included	Payment type	Legal Power
Clerk's Salary – July	n/a	513.65		Online	LG Act 1972
Clerk's Expenses – June	n/a	26.00		Online	LG Act 1972
Reimburse Ruth Rolls – Purchase of padlock and marker paint for Pocket Park	n/a	21.78		Online	Cleaner Neighbourhoods & Environment Act 2005
Thompson Ground Care – Village Mowing	1181	365.62	60.94	Online	Highways Act 1980
E-on Energy – Street Light maintenance	6018820208	153.60	25.60	Online	PC Act 1957
Kier Nordis – Street Signs	n/a	104.21	17.37	Online	Highways Act 1980
YU Energy – Street light electricity (June 26)	04098511	74.44	3.54	Direct Debit	PC Act 1957
HMRC – PAYE/NIC (April to June 26)		486.57		Direct Debit	LG Act 1972

7.2 Income Received to 30 June 2026

Bank interest of £31.93 and bank cashback of 3 pence.



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7.3 Balance at Bank

The Chair signed the bank reconciliation statement for the period ended 30 June 2026. Balance at bank was £19,466.40.

7.4 Internal Audit Checks

The Clerk stated that the internal audit checks were now due and gave Cllr Connor the relevant financial documentation for the first quarter for her to carry out her checks and report back to the Council at the next meeting.

8 CORRESPONDENCE

- Email from parishioner regarding lack of street signage for Chequers Lane – *Clerk has reported this and the matter is now being dealt with by WNC Planning and Building Control with a view to getting some signage erected once relevant permissions have been obtained.*

9 COUNCILLORS' REPORTS AND RISK ASSESSMENTS

- 9.1 **Crabtree Pocket Park** – Updates received regarding working groups
- 9.2 **Allotments** – All satisfactory
- 9.3 **Highways** – Cllr Matts stated that he noticed that some of the road repairs seem to have been of a better quality.
- 9.4 **Trees** – Cllr Marsh stated he had nothing new to report
- 9.5 **Street Lights** – The Clerk stated that she had received no reports of faulty lights
- 9.6 **Rights of Way** – The Clerk stated that the footpath between Church Gardens and Teeton Road had been mowed by the contractors but they had reported further clearance would be helpful. Clerk to liaise with Cllr Durrant about what additional work is required.
- 9.7 **Speed Awareness Devices** – Cllr Marsh stated both were working satisfactorily and he had extracted data for both devices for the period to the end of June which he would be transferring to Cllr Durrant for further analysis.
- 9.8 **Village Hall Liaison** – Cllr Worthington stated that there was nothing new to report.
Playing Field Liaison – Cllr Worthington stated that Beer Festival weekend had been very successful and it was estimated that a £5,000 profit had been made. It was reported that only half the lottery tickets had been sold which was disappointing. A feasibility study would be taking place to replace play area items that did not meet the current health and safety standards.
- 9.9 **Police Liaison Representative** – Cllr Bushell stated that she had nothing new to report.
- 9.10 **Climate and Nature Champion** – No report available.


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**ITEMS FOR NEXT MEETING'S AGENDA TO BE HELD ON
Wednesday, 16 September 2026 at 7.30 pm**

Staff Appraisal
External Audit
Internal Finance Checks
Emergency Plan

Meeting closed at 8.00 pm


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