

RAVENSTHORPE PARISH COUNCIL

MINUTES OF MEETING HELD REMOTELY BY VIDEO CONFERENCE Wednesday, 22 April 2020 at 7.00 pm

1 OPENING PROCEDURES

- 1.1 **Present:** Cllr R Marsh (Chairman), Cllr M Worthington, Cllr P Hawkins, Cllr E Connor, Cllr D Herbert, Cllr J Matts, Cllr K Bazini and Mrs C Holifield (Clerk)
- 1.2 **Apologies:** Apologies were received and accepted from Cllr J Hewison and Cllr J Jones.
- 1.3 **Declarations of Interest:**
Personal: None
Personal and Prejudicial: None

2 MINUTES

- 2.1 The Minutes of the ordinary meeting of the Parish Council held on 18 March 2020 were approved and signed by the Chairman (to be scanned to Clerk).

3 PUBLIC TIME

There were no members of the public logged on to the meeting.

4. MATTERS ARISING

None

5 BUSINESS

5.1 **Consideration of Parish Council's further response to Coronavirus pandemic**

The Chairman stated that Bob Pike and his team (including several Councillors) was providing a good service to the vulnerable in the village and he was not sure what more could be done. Cllr Bazini stated that she had spoken to some residents who thought the Council should be doing more (not specified what). She suggested that a Council Facebook page might be of use. The Chairman stated that he would consult with Bob Pike and revert to Cllr Bazini if it was felt that additional information could be imparted via Facebook that was not currently being done by other means.

5.2 **Approval of continuation of three year long-term insurance agreement**

It was resolved to approve the payment of £369.71 in respect of the Council's annual insurance premium with Aviva. Clerk stated that the new speed awareness device had been added to the asset schedule and that this was the final year of the agreement and new quotes would be obtained for next year.



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4 MATTERS ARISING

5 BUSINESS

- 5.1 Consideration of Parish Council's further response to Coronavirus pandemic – Chairman
- 5.2 Approval of continuation of three year long-term insurance agreement with Aviva and payment of premium of £369.71.
- 5.3 Consideration and approval of continuation of annual membership of CPRE (Campaign to Protect Rural England) at a cost of £36.

6. PLANNING

6.1 Planning Applications

DA/2020/0259 – Bay Tree House, 2 Church Hill, Ravensthorpe

Work to tree subject of Tree Preservation Order DA86

6.2 Planning Decisions

DA/2019/1036 and DA/2020/0073 – 10 High Street, Ravensthorpe
Listed Building Consent and Planning application for replacement of 3 windows and a door with 3 timber windows on front elevation and internal alterations to ground floor.

Listed Building Consent and Planning Permission granted

7 FINANCE

7.1 Accounts to be paid:

Payee	Amount (£)	Payment type
Clerk's Salary – April 2020	277.72	Online
Clerk's Office expenses – April 2020	27.35	Online
Stephen Hartwell – Mowing (2 cuts)	972.00	Online
E-on – Street Light Maintenance	123.92	Online
SSE Swalec – Street light electricity (March 20)	243.80	Direct Debit
BHIB Annual Insurance Premium	369.71	Online
CPRE Annual Membership Fee	36.00	Online

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7.3 Balances at Bank

The Chairman signed the bank reconciliation statement for the year ended 31 March 2020. Balance at bank was £17,476.08 of which £6,572.09 is the balance of the easement monies.

7.4 Confirmation of Finance Checks

Cllr Connor confirmed that she had carried out finance checks and that all was in order.

7.5 End of Year Income and Expenditure Account

The Clerk had previously circulated the end of year income and expenditure account. No queries were raised.

7.6 Exemption from External Audit

The Clerk stated that although the Council's regular income and expenditure fell below the £25,000 threshold, the donation in the year of £7,500 to the Playing Field from the easement monies meant that expenditure exceeded the threshold. She stated she was waiting to hear back from the internal auditor to see if there were any exceptional circumstances which might apply but it was likely that the Council would have to pay for an external audit this year at a cost of £200 (excluding VAT) and she would have to complete further documentation as a result.

8 CORRESPONDENCE (for information only)

- NCALC Update (March/April 20) edition – circulated by email.

9 COUNCILLORS' REPORTS AND RISK ASSESSMENTS

- 9.1 **Pocket Park** – Ruth Rolls most recent report had previously been circulated to Councillors by email.
- 9.2 **Allotments** – Reports for March and April had been completed by Cllr Bazini. All in order. Clerk confirmed that the new tenant had signed agreement for allotment plot number 11 and had paid the annual rent.
- 9.3 **Highways** – Cllr Matts stated that he had nothing new to report. Cllr Herbert stated that he had downloaded daily data from the speed awareness device and this had been circulated to Councillors. The Chairman stated that he would now move the device and it was resolved that it should be sited on the Guilsborough Road/Coton Road.
- 9.4 **Trees** – Cllr Herbert stated that he had nothing new to report.
- 9.5 **Street Lights** – The Clerk stated that she had received no new reports of problems with street lights.



9.6 **Village Hall/Playing Field** – Cllr Worthington stated that the Village Hall remained closed with a review on 15 May. She stated that the Playing Field Committee were concerned that, without the ability to carry out fund raising activities at the present time, they may run short of funds for the day to day upkeep costs. Clerk to investigate what funding may be available.

10 **ITEMS FOR NEXT MEETING'S AGENDA (20 May 2020 at 8.00 am)**

- Note: Annual Meeting
- Issues with dog control in the village.
- Payment of £150 donation to DDC

Meeting closed at 7.41 pm

A handwritten signature in black ink, appearing to read 'J. Marshall', written in a cursive style.

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