**RAVENSTHORPE PARISH COUNCIL**

Chair: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 18 June 2025 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

Clerk: Carol Holifield

Dated: 13 June 2025

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
  2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the annual meeting of the Parish Council held on 21 May 2025.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on ‘No Parking’ signs – Chair

4.2 Update on Traffic Survey - Chair

1. **BUSINESS**

* 1. Update on insurance claim in respect of fallen Beech Tree on Village Green and consideration of further action to be taken – Chair/Clerk
  2. Acceptance of the terms of the Urban Highways Grass Mowing grant for the 2025 in the sum of £1,115.86 - Clerk
  3. Consideration of and approval of Risk Assessment Policy for 2025-26 (previously circulated to Councillors) – Clerk
  4. To approve reimbursement to Mr Wilkes for the annual Ravensthorpe Village website domain fee in the amount of £25.19 - Clerk
  5. **Planning Applications**

**2025/2020/LBC and 2025/1904/FULL – Coton Lodge, West Haddon Road, Guilsborough, NN6 8QE**

Proposal to allow existing barn which benefits from wedding and function venue to be used for hosting educational courses and for holding business meetings

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – June 2025 | n/a | 456.57 | Online |
| Clerk’s Expenses – June 2025 | n/a | 20.00 | Online |
| Stephen Hartwell – Mowing village/pocket park | 340 | 623.64\* | Online |
| Maurice Fitch – Beech Tree on Village Green | 11180 | 4,800.00\* | Online |
| M Wilkes – reimburse website fees | n/a | 25.19 | Online |
| WAVE – Allotment Water | 15138388 | 67.00 | Online |
| YU Energy – Street Light Electricity (May 25) | 02715906 | 8.92\* | Direct Debit |
| YU Energy – Street Light Electricity (Mar 25) | 02715905 | 15.48\* | Direct Debit |
| YU Energy – Street Light Electricity (Mar 25) | 02715907 | 124.09\* | Direct Debit |
| YU Energy – Street Light Electricity (Mar 25) | 02715904 | 8.39\* | Direct Debit |

**7.2 Income Received (to 31 May 2025)**

Bank cashback of 42 pence

**7.3 Balances at Bank**

Chair to approve bank reconciliation for the period ended 31 May 2025

**7.4 External Audits for 2024-25**

Confirmation of submission of documents to PFK Littlejohn - Clerk

**8**  **CORRESPONDENCE (for information only unless an agenda item)**

* Email from WNC – Annual Parish Conference date changed to 23 October 2025

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Connor

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Rights of Way report – Cllr Durrant

9.7 Speed Awareness Devices – Cllr Marsh

9.8 Village Hall and Playing Field Liaison – Cllr Worthington

9.9 Police Liaison Report – Cllr Bushell

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on**

**16 July 2025 at 7.30 pm**