

**RAVENSTHORPE PARISH COUNCIL**

**MINUTES OF THE ORDINARY MEETING HELD ON  
Wednesday, 20 April 2022 at 7.00 pm  
At Ravensthorpe Village Hall, High Street, Ravensthorpe, Northants**

**1 OPENING PROCEDURES**

1.1 **Present:** Cllr D Herbert (Chairman), Cllr R Marsh, Cllr D Hayes, Cllr J Matts and District Cllr P Bignell

1.2 **Apologies:**

Apologies were received and accepted from Cllr E Connor, Cllr M Worthington, Cllr J Jones and Mrs C Holifield (Clerk)

1.3 **Declarations of Interest**

None

**2 MINUTES**

2.1 The Minutes of the ordinary meeting of the Parish Council held on 23 March 2022 were approved by the meeting and the Chairman signed the minutes accordingly.

**3 PUBLIC TIME**

There were no members of the public present.

**4 MATTERS ARISING**

4.1 **Update on Action being taken in respect of HGV's travelling through Ravensthorpe/Coton**

The Chairman stated that there was no new information to report.

4.2 **Update on installation of new Dog Poo Bin for West Haddon Road**

It was reported that the new green dog poo bin had been ordered with the contractors but there had been a delay in delivery.

14/2022



18/5/2022

## 5. BUSINESS

### 5.1 Consideration of increase in annual payment for gardening the Village Green bank

It was resolved to increase the annual payment by £10 to £120 per annum.

### 5.2 Consideration of increase in annual payment for cleaning the bus shelter

It was resolved to increase the annual payment by £10 to £90 per annum.

### 5.3. Consideration of any further action required by Parish Council in respect of celebrating the Queen's Platinum Jubilee in 2022

Cllr Hayes stated that there was nothing new to report and no further action required at this point by the Council.

## 6 PLANNING

### 6.1 Planning Applications

None

### 6.2 Planning Decisions

None

## 7 FINANCE

### 7.1 Payments

The following invoices/items were approved by the Council for payment by the method stated:

Payee	Invoice Number	Amount (£) including VAT where applicable	Payment type
Mrs C Holifield – Clerk's April Salary	n/a	327.71	Online
Mrs C Holifield – Clerk's Office Expenses	n/a	18.00	Online
E-on Energy – Street Light Maintenance	111605	123.94	Online
SSE Swalec – Street Light Electricity (Mar 22)	Various	194.54	Direct Debit
Stephen Hartwell – Village Mowing	202209/202213	1078.80	Online
E-on Energy – Replacement Street Light no 27	111530	1412.40	Online
Donation towards Village Jubilee Celebrations from easement monies	n/a	500.00	Online

15/2022



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## 7.2 Income Received (to 31 March 2022)

None. (It was noted for audit purposes that an overpayment made in March of £97.80 had been repaid in April)

## 7.3 Balance at Bank

The Chairman signed the bank reconciliation statement for the period ending 31 March 2022. Balance at bank was £22,077.53 of which £5,275.45 related to the balance of the Easement monies.

## 7.4 Completion of AGAR Certificate of Exemption Form

It was resolved that as neither Council's income or expenditure for the financial year ending 31 March 2022 had reached the £25,000 threshold that the Council would apply for exemption from an external audit. Chairman and Clerk to sign the Certificate of Exemption – AGAR 2021/22 Form 2 and Clerk to forward to PKF Littlejohn.

## 8 CORRESPONDENCE

- NCALC Update March/April edition – circulated to Councillors by email.

## 9 COUNCILLORS' REPORTS AND RISK ASSESSMENTS

- 9.1 **Pocket Park** – No report received
- 9.2 **Allotments** – All except one being worked on.
- 9.3 **Highways** – Deterioration of local roads continues. Pot Hole had been reported on the West Haddon Road.
- 9.4 **Tree Report** - Nothing to report
- 9.5 **Street Lights** – Nothing to report.
- 9.6 **Footpath report** – Nothing to report
- 9.7 **Speed Awareness Device** – The device has now been moved to East Haddon Road
- 9.8 **Village Hall/Playing Field Liaison** – No reports received

### ITEMS FOR NEXT MEETING'S AGENDA TO BE HELD ON:

Wednesday, 18 May 2022 at 7.30 pm (please note earlier time)

- Queen's Jubilee celebrations
- Internal Audit

Meeting closed at 7.25 pm

16/2022

  
18/5/2022