**RAVENSTHORPE PARISH COUNCIL**

 Chairman: Dr Richard Marsh

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 19 April 2023 at 7.00 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

 Clerk: Carol Holifield

 Dated: 14 April 2023

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
	2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 15 March 2023.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on cutting back ivy on 3 street lights - Clerk

1. **BUSINESS**

* 1. Consideration of email from WNC in respect of ‘No Mow May’ campaign and update on decision by PCC re mowing churchyard – Cllr Matts
	2. Chairman to sign new allotment tenancy agreement for Jason Bridger – Clerk
	3. Update on plans for use of Jubilee monies (possible fruit tree planting in Top Ardles Wood) – Cllr Hayes
	4. Consideration of email from developers in respect of a proposed change to the existing planning permission at Lingles Farm (from 13 units to 4 units)– Chairman
	5. Update on repair to noticeboard – Chairman
	6. **Planning Applications**

**WND/2023/0164 – The Cottage, 2 Coton Road, Ravensthorpe**

Installation of Wooden Storage Shed

* 1. **Planning Decisions**

None

* 1. **Planning Other (not in our Parish)**

Update on planning appliatio WND/2022/0906, Plot 1, Tythe Farm, East Haddon - Chairman

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – April 2023 | n/a | 413.71 | Online |
| Clerk’s Office Expenses – April 2023 | n/a | 22.50 | Online |
| Stephen Hartwell – Mowing | 6 | 562.32 | Online |
| Ravensthorpe Village Hall – Coronation Donation | n/a | 370.00 | Online |
| Ravensthorpe Village Hall – Room hire | 0013 | 128.25 | Online |
| E-on Street Light Maintenance (Jan-Mar 23) | 117339` | 90.29 | Online |
| SSE Swalec – Street Light Electricity (March 23) | Various | 196.08 | Direct Debit |

**7.2 Income Received (to 31 March 2023)**

Allotment rentals of £70 and refund of postal charge of £2.50.

**7.3 Balances at Bank**

Chairman to approve bank reconciliation for the year ended 31 March 2023

**7.4 Completion of AGAR Certificate of Exemption Form**

Approval of AGAR Certificate of Exemption Form in respect of external audit – income and expenditure both below limit of £25,000 for year.

**7.5 Approval of setting up Direct Debit with HMRC for payment of PAYE/NIC**

Consideration of setting up a direct debit with HMRC for future payments of PAYE/NIC on Clerk’s salary.

**7.6 Bank Mandate**

Update on change of bank mandate – Clerk

**8 CORRESPONDENCE (for information only unless an agenda item)**

* Email from Kingston Real Estate re possible change to planning permission at Lingles Farm (see agenda item above)

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Chairman

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device - Chairman

**10 ITEMS FOR NEXT MEETING’S AGENDA – 24 May 2023 at 7.30 pm**