**RAVENSTHORPE PARISH COUNCIL**

Chairman: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 22 November 2023 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

Clerk: Carol Holifield

Dated: 17 November 2023

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
  2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 18 October 2023

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on application for grant for solar powered speed awareness device

1. **BUSINESS**

* 1. Consideration of location of Jubilee Memorial Bench - Chairman
  2. WNC Community Governance Review – consideration to be given to number of Councillors on the Parish Council and ratio between Ravensthorpe and Coton - Chairman.
  3. Approval of increase in Clerk’s hourly rate from £15.67 to £16.67 in accordance with employment contracts and the Local Government Pay Agreement for 2023/24 to be backdated to 1 April 2023 - Chairman
  4. Consideration of Budget for 2024-25 – Cllr Jones
  5. Consideration of Precept for 2024-25 – Clerk
  6. **Planning Applications**

None

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – November 2023 including back pay to 1 April 2023 | n/a | 413.71 | Online |
| Clerk’s Office Expenses – November 2023 | n/a | 20.00 | Online |
| Stephen Hartwell – Mowing and clearing footpath | 123 | 720.36\* | Online |
| E-on – Street Light Upgrades | tbc | tbc\* | Online |
| SSE Swalec – Street Light Electricity (Oct 23) | Various | 213.62\* | Direct Debit |

**7.2 Income Received (to 31 October 2023)**

Nil

**7.3 Balances at Bank**

Chairman to approve bank reconciliation for the period ended 31 October 2023

**7.4 Business Savings Account**

Signatures and additional identification required in order to open Virgin Money business savings account – Clerk

**8 CORRESPONDENCE (for information only unless an agenda item)**

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device – Cllr Marsh

9.8 Village Hall and Playing Field Liaison – Cllr Worthington

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on**

**17 January 2024 at 7.30 pm**