**RAVENSTHORPE PARISH COUNCIL**

 Chairman: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 20 September 2023 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

 Clerk: Carol Holifield

 Dated: 15 September 2023

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
	2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the extra-ordinary meeting of the Parish Council held on 16 August 2023

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on upgrade to street lights – Clerk

4.2 Update on purchase of new water trough for allotments – Cllr Matts

1. **BUSINESS**

* 1. Consideration and approval of payment to Information Commissioner for annual Data Protection fee by direct debit at a cost of £35 - Clerk
	2. Consideration of holding a Community Event in place of Annual Parish Meeting in 2024 - Chairman
	3. Consideration of approval of use of surplus Jubilee funds – Chairman
	4. Approval of purchase of replacement dog poo bin at a cost of £153.82 – Clerk
	5. Consideration of any action to be taken in respect of the Beech Trees on the Village Green – Cllr Marsh
	6. WNC Community Governance Review – consideration to be given to change of Parish boundaries and number of Councillors on the Parish Council.
	7. Consideration as to where to locate the new 20mph advisory signs – Cllr Marsh
	8. **Planning Applications**

None

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – September 2023 | n/a | 413.71 | Online |
| Clerk’s Office Expenses – September 2023 | n/a | 20.00 | Online |
| Stephen Hartwell – Mowing (1 cut) | 98 | 624.36\* | Online |
| Glasdon – Dog Poo Bin | SI870565 | 153.82\* | Online |
| Information Commissioner – Data Protection | Z3398394 | 35.00 | Direct Debit |
| WAVE – Allotment Water | 12495632 | 39.71 | Direct Debit |
| SSE Swalec – Street Light Electricity (Aug 23) | Various | 185.65\* | Direct Debit |

**7.2 Income Received (to 31 August 2023**

None

**7.3 Balances at Bank**

Chairman to approve bank reconciliation for the period ended 31 August 2023

**7.4 Business Savings Account**

Signatures and additional identification required in order to open Virgin Money business savings account – Clerk

**8 CORRESPONDENCE (for information only unless an agenda item)**

* Email from parishioner regarding overhanging branches of Beech Tree on Village Green (see agenda item above)

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device – Cllr Marsh

9.8 Village Hall/Playing Field Liaison – Cllr Worthington

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on**

**18 October 2023 at 7.30 pm**