

**RAVENSTHORPE PARISH COUNCIL**

**MINUTES OF MEETING HELD AT RAVENSTHORPE VILLAGE HALL ON  
Wednesday, 16 October 2019 at 8.00 pm**

**1 OPENING PROCEDURES**

- 1.1 **Present:** Cllr R Marsh (Chairman) Cllr D Herbert, Cllr J Matts, Cllr M Worthington, Cllr E Connor, Cllr J Hewison and Cllr J Jones, Mrs C Holifield (Clerk) and 4 members of the public
- 1.2 **Apologies:** Apologies were received and accepted from Cllr P Hawkins.
- 1.3 **Declarations of Interest:**  
Personal: None  
Personal and Prejudicial: Cllr D Herbert declared an interest in planning item 6.1.

**2 MINUTES**

- 2.1 The Minutes of the ordinary meeting of the Parish Council held on 18 September 2019 were approved and signed by the Chairman.

**3 PUBLIC TIME**

Three representatives from Buckby Library and Hub (a registered charity) gave a short presentation about the proposals for the continuation of the library service and other community activities in the current library location in Long Buckby. Whilst grants had been secured from various local bodies for the capital costs, the group were trying to secure contributions for the day to day running costs of the venture and asked whether the Parish Council would consider providing a donation. The Chairman thanked them for their presentation and stated that the matter would be considered later in the meeting under the appropriate agenda item.

**4. MATTERS ARISING - UPDATES**

- 4.1 Cllr Worthington stated that she had been around the village and with one exception found the footpaths to be clear of dog poo. She stated that someone had complained to her about dog mess in Top Ardle Wood and the Clerk agreed to contact The Woodland Trust to see whether larger signs could be erected and to alert them of the problem yet again.
- 4.2 Cllr Worthington stated that she had put a notice in the Village Newsletter on behalf of the Parish Council alerting residents to the problems of parking on the footpaths. It was agreed that she would send all Councillors a template of the notice which could be used to put on the windscreens of any offending vehicles.



## 5 BUSINESS

### 5.1 Consideration of purchase of Speed Awareness Device

The Clerk stated that she had obtained an initial quotation from Coeval for a solar powered speed awareness device (previously circulated to Councillors). It was agreed that the purchase of one device which could be moved to different locations in the village would be beneficial. It was agreed that this would be an appropriate use of the remainder of the easement monies. Clerk to obtain further quotes and to liaise with Highways regarding locations/licences etc and provide an update at the November meeting.

### 5.2 Consideration of provision of additional noticeboard space

It was agreed that Cllr Hewison would see whether Brian Aldwick would be prepared to make a bespoke board to fill the space that existed where the current board was located as this would seem to be the best solution. Cllr Hewison to update at November meeting.

### 5.3 Consideration of provision of funding Buckby Library and Hub

It was unanimously resolved that provided all other funding was in place for the Hub in April 2020, that the Council would be prepared to provide funding of £300 for a period of 3 years to assist with the day to day running costs.

*3 members of the public associated with the Buckby Hub left the meeting at this point*

### 5.4 Parish Councillor Vacancy following the resignation of Cllr Bishop

The Chairman stated that he had received notification from Cllr Bishop just prior to the September meeting that she wished to resign with immediate effect from personal reasons. The Clerk stated that she had notified the Elections Office at DDC and was awaiting permission to advertise the vacancy.

### 5.5 Consideration of email from Parochial Church Council re Christmas Carol Service

It was unanimously resolved that a Councillor would represent the Parish Council by giving a reading. at the Christmas Carol service.

## 6 PLANNING

### 6.1 Planning applications

#### **DA/2019/0737 – 19 High Street, Ravensthorpe**

Listed Building Consent for repairs to cob wall frontage of Landsdowne including replacement stonework, pointing and corrugated steel wall coping. Removal of 1980's brick piers and adjacent walls restored to traditional cob termination profile.

*No Observations*

*MV*

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*No Observations*

*T.M.I.*

**6.2 Planning Decisions**

None

**6.3 Planning Other****DA/2019/0828 – Hingston House, 41 Guilsborough Road, Ravensthorpe**

Work to tree subject of Tree Preservation Order

*No observations***7 FINANCE****7.1 Payments**

The following invoices/items were approved by the Council for payment.

Payee	Amount £	Cheque Number
Mrs C Holifield – Clerk's October salary	272.20	Online
Clerk's Administration Expenses	18.00	Online
E-on – Street Light Maintenance (July to Sept)	123.92	001305
E-on – Street Light repair (Number 44)	28.16	001306
SSE Swalec – Street Light electricity Sept 19	236.53	Direct Debit
Ravensthorpe Village Hall – room hire	43.40	Online
Cartridge Save – Printer Cartridges	26.38	Online

**7.2 Income Received**

The Clerk stated that bank interest of £6.79 and the second instalment of the annual precept of £9,000 had been received into the bank.

**7.3 Balances at Bank**

The Chairman signed the bank reconciliation statement for the period ended 30 September 2019. Balance at bank was £34,092.56.

**7.4 Half Year Receipts and Payments account**

The Clerk presented the receipts and payments account for the period to 30 September 2019 (previously circulated to Councillors). Attached.

**7.5 Internal Financial Checks**

Cllr Connor stated that she had carried out the six monthly internal check of the

financial documents and had found an underpayment on an invoice from the Village Hall of 20p. Clerk stated that the underpayment had been noted and rectified this month.

**8 CORRESPONDENCE (for information only)**

- 8.1 **NCALC Update** – September/October edition – previously circulated to Councillors by email.

**9 COUNCILLORS' REPORTS AND RISK ASSESSMENTS**

- 9.1 **Pocket Park** – Ruth Rolls report circulated to Councillors by email. All in order.
- 9.2 **Allotments** – Cllr Worthington stated that she had done a quick tour of the allotments and all appeared to be satisfactory. Cllr Connor reported that the water trough had sprung a leak and Cllr Matts stated he would have a look to see whether a repair was possible in the first instance.
- 9.3 **Highways** – Cllr Matts stated that he had nothing new to report. Cllr Jones asked if the Clerk could follow up the Fix My Street report in respect of The Lane in Coton as no action had yet been taken.
- 9.4 **Trees** – Cllr Herbert stated the self-set sycamore trees in the Dairy Field had been removed.
- 9.5 **Street Lights** – The Clerk stated that she had had no new reports this month.
- 9.6 **Village Hall/Playing Field** – The Chairman reported that he had received a letter of thanks from the Chairman of the Playing Field in respect of the Council's donation. Cllr Worthington stated that having found appropriate bearings it was hoped that the roundabout could be repaired. With regard to the Village Hall, Cllr Worthington stated that the Committee were looking to provide additional useable space outside the hall for the erection of a gazebo.

**10 ITEMS FOR NEXT MEETING'S AGENDA (20 November 2019 at 8.00 pm)**

- Update on speed awareness devices
- Councillor Vacancy applications
- Provision of additional noticeboard space
- Consideration of budget for setting precept
- Consideration of Memorial Playing Field constitution amendments

Meeting closed at 9.15 pm.

*I [Matts]*  
20/11/19